

## RESUME

**Name :** Mrs. JYOTI M. SHETE  
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**Current Location :** 1733/E Ward, Rajarampuri 6th lane,  
Kolhapur 416008.

### **CAREER OBJECTIVE :**

- **An effective, hard working and keen listener looking to acquire a position in legal dept. where I could use my skills for the profitability of the organization.**

### **STRENGTHS :**

- **Assertive nature**
- **Strong work ethics**
- **Effective communication skills**
- **Good convincing & negotiating skills**
- **Hardworking**
- **Good time management skills**

### **EDUCATIONAL QUALIFICATIONS :**

<b>SR. NO.</b>	<b>EXAM</b>	<b>BOARD / UNIVERSITY</b>	<b>YEAR</b>	<b>PERCENTAGE</b>
1.	Ph.D.	Shivaji University	June 2017	Registered as Research Student
2.	LL.M.	Shivaji University	June 2008	Higher Second Class (58%)
3.	LL.B.	I.L.S. Law College Pune University	June 2002	Higher Second Class (55%)
4.	B.S.L.	I.L.S. Law College, Pune University.	June 2000	Second Class (52%)
5.	H.S.C.	Pune Board	June 1997	Distinction (75%)
6.	S.S.C.	Pune Board	June 1995	Distinction (87%)

<b>SR. NO.</b>	<b>EXAM</b>	<b>BOARD / UNIVERSITY</b>	<b>YEAR</b>	<b>PERCENTAGE</b>
1)	SET	Pune University	Sept. 2015	Qualified
2)	NET	UGC	June 2015	Qualified

<b>ADDITIONAL QUALIFICATIONS :</b>
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<b>COURSE</b>	<b>INSTITUTION</b>	<b>YEAR / PROGRESS</b>
P.G.A.D.R.	Shivaji University	Dec. 2007/A Grade
Diploma in Cyber Law	Asian School of Cyber Laws, Pune	Aug.2009/B Grade

<b>Professional Experience :</b>
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- 1) Currently Working as Assi. Prof. for the subject of Labour Laws to students of Diploma in Labour Laws and for Family Law I & II to the students of LL.B. course at **Shahaji Law College, Kolhapur** since 2009 on C.H.B.
- 2) Currently Working as Assi. Prof. for the subject of Business Law to student of BBA (III year) course at **Swami Vivekanand Shikshan Sanstha, Kolhapur** since 2013 as visiting faculty.
- 3) Currently working as Assi. Prof. for the subject of Legal Framework of Business to students of MBA -I course at **KIT's Institution of Management Education & Research, Kolhapur** since 2016 as visiting faculty.
- 4) Worked as Assi. Prof. for the subject of Business Law to students of MBA (Part I) course, B.Com (III year) course, B.B.A. (III year) course and C.P.T. course at **D.R.K. College of Commerce, Kolhapur** since 2008 till 2018 on C.H.B.
- 5) Worked as Assi. Prof. for the subject of Business Regulatory Framework to students of B.Com (III year) course at **Gopal Krishna Gokhale College, Kolhapur** in 2016-17 on C.H.B.

- 6) Having experience of **Moderator** as well as **Examiner** at Shivaji University since 2009.
- 7) Having experience of **paper setting for B.E. (I.T.) - I** for the subject of **Cyber Laws** at Shivaji University Kolhapur.
- 8) Having experience of **paper setting for M.B.A. - Part - I** for the subject of Business Law & Legal Framework of Business at Shivaji University Kolhapur.
- 9) Having experience of **paper setting for D.L.L.** for the subject of Labour Law at Shivaji University Kolhapur.

<b>Workshops / Conference / Moot Courts Attended / Participated :</b>
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- 1) Actively participated in workshop of '**Capacity Building Programme In Social Sciences** sponsored by **ICSSR, New Delhi** at Shivaji University, Kolhapur during 5<sup>th</sup> to 19<sup>th</sup> March 2019.
- 2) Presented a paper in **International Conference on 'Me Too Movement : A Legal Perception'** at Shri Venkatesh Mahavidyalaya, Ichalkarnji, on 16<sup>th</sup> Feb 2019.
- 3) Presented a paper at **Inter- disciplinary National conference** at B.L.Amlani College of commerce & Economics, Mumbai on '**A analytical study of the Sexual Harassment of Women at Workplace**' on 29<sup>th</sup> Sept.2018
- 4) Presented a paper in National Conference on '**Analytical Study of Sexual Harrasment of Women at Workplace Act, 2013**' at Shahaji Law College, Kolhapur on **4<sup>th</sup> March 2017.**
- 5) Presented a paper in National Conference on '**Human Rights** ' in 2016
- 6) Presented a paper in National Conference on '**Women Empowerment**' in 2014
- 7) Appointed as '**Team Guide**' for State Level Moot Court Competition held at Shivaji Law College, Perbhani. Got **First Prize** in the same competition in 2010.

- 8) Attended the '**Second All India Shivaji University's Moot Court & Alternative Dispute Resolution (A.D.R) Competition**' on 14<sup>th</sup> Oct 2007.
- 9) Participated in '**First All India Shivaji University Moot Court Competition**' on 24<sup>th</sup> Dec.2006.
- 10) Appointed as '**Judge**' for Rangoli Competition, T-shirt painting Competition, Poster Making Competition on Legal And Social issues at Shahaji Law College & Vivekanand College, Kolhapur.

<b>Co-ordinator / Resource Person :</b>
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- 1) Appointed as '**Co-ordinator**' for the one-day workshop held on 'Women & Child Development Law' at D.R.K. College of Commerce, Kolhapur on 9<sup>th</sup> Jan 2016
- 2) Appointed as '**Resource Person**' on the topic Legal aspects of the Sexual Harassment of Women at Workplace Act 2013 at CSIBER, Kolhapur on 27<sup>th</sup> Feb 2017.
- 3) Appointed as '**Resource Person**' on the topic Position of Women at Workplace at Sonal Engineering Pvt. Ltd. on 8<sup>th</sup> March 2017.

<b>Computer Proficiency :</b>
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Successfully completed **Office Assistant Course** from Bhartiya Vidya Bhavan, Gandhi Institute of Computer Education and Information Technology, Kolhapur.

### **Achievements :**

- Worked as a **member of legal Aid Center** at I.L.S. Law College, Pune.
- Conducted **legal awareness lectures** in schools and colleges at Hadapsar, Pune.
- Having experience of **Court practice** for 3 years in Pune & 2 years in Kolhapur.
- Worked as a **mediator / counselor** at Shivaji University, Kolhapur.
- Appointed as a **member** of Sexual Harassment Committee (**Internal Committee**) at Shahaji Law College, Kolhapur for 2013-14, 2014-15.
- Appointed as a **member** of Sexual Harassment Committee (**Internal Committee**) at D.R.K. College of commerce, Kolhapur 2015-16.
- Appointed as a **Legal Advisor** of Internal Committee at CSIBER in 2017-18, 2018-19
- Awarded by **Bronze Medal** for Paper Presentation on **Human Rights** at National Conference in PethVadgaon, Kolhapur.

### **Hobbies And Interests :**

I am nature loving person, so I like to spend my vacations in company of nature. I like to write articles on social problems and also like to compose small poems and playing Badminton.

### **Personal Details :**

**DOB :27/05/1980**

**Languages known : English, Hindi and Marathi.**